

Caliber Equestrian Farm Lesson Policies

➤ Tuition

- We require a credit or debit card on file for monthly tuition that will automatically be charged on the **1st of each month**.
- Lessons/tuition payments *do not* roll over to following months.
- Extra lessons can be scheduled at a prorated rate.
- If you wish to discontinue lessons, change your tuition package, or take a break from them, please give us **thirty (30) days' written notice**. This will help us ensure that we can budget to take care of our horses.

➤ Lesson Attendance

- Rescheduling lessons
 - Each student will be permitted **1 (one) lesson reschedule per quarter**.
 - Quarters run as the following months: January-March, April-June, July-September, and October-December. Reschedules **do not roll over**.
 - Reschedules can be made by contacting KC more than **24-hours prior** to the missed lesson. Cancellations made within 24-hours of the lesson are forfeit.
 - Reschedules must be made **within 14 (fourteen) days** of the original lesson.
 - Lessons that fall on holidays will not be eligible for rescheduling.
 - Our tuition price is based on four lessons per month, and many months have five lessons in them at no extra cost. If all lessons are attended this can be up to 4-8 “free” lessons per year. Consider those the “make up lessons” for holidays or canceled lessons that are not eligible for reschedule.
- If a rider has had a fever or vomiting within 24 hours of their lesson time, we require that the **lesson is canceled**. Instructors reserve the right to send a seemingly ill rider home.

➤ Lesson Structure

- Attire
 - Riders must wear long pants that cover their ankles, preferably English riding breeches.
 - Riders must wear closed toed shoes with a heel, preferably English riding boots. Half chaps or tall boots are recommended, but not required.
 - Tops should be fitted and tucked in to allow instructors to easily perceive and correct riding positions. Baggy hoodies can impede instruction.
 - Helmets must be worn at all times when mounted, **no exceptions**. They must be both **ASTM and SEI certified**.
 - There are helmets available for loan for the first few lessons, but riders are expected to acquire their own helmets for safety reasons. Secondhand helmets are NOT permitted as they are unsafe.
 - If a helmet has been involved in a fall off of a horse then it must be replaced for the rider's safety.
 - Riding gloves are highly recommended; riding without gloves is at the rider's own risk.
 - **Riding gear can be purchased online or at Olson's Tack Shop in Bellevue.**
 - Riders that arrive without the proper riding attire will participate in an unmounted lesson and cannot be allowed to ride for safety reasons.
 - **We will ride in the rain!** So please dress accordingly.

- **Not all lessons will be mounted.**
 - There is more to horses than just sitting on them! We will often have lessons that are run from the ground or in the barn that don't involve riding. We try to save these unmounted lessons for days when the weather is bad, but will sometimes have them for other reasons (such as a lack of available horses). Instructors are not obligated to inform students prior to the lesson if it will be unmounted.
- Tack up
 - Students that can tack up without instructor assistance should arrive 30 minutes prior to their lesson's start time in order to prepare their horse to ride; this will maximize the amount of time the student will be able to ride.
 - Blankets must be properly folded and hung on blanket bars.
 - Horses that come to the arena with mud or dirt on them may be sent back to the barn for further grooming before the student may ride.
- Lesson length
 - Lessons start at the assigned start time; early arrival to prepare the horse will allow for more riding time.
 - Lessons with one student will end approximately thirty minutes after the start time (i.e. if it starts at 5:00, it will end at 5:30).
 - Lessons with two students will end approximately forty-five minutes after the start time.
 - Lessons with three or more students will end approximately one hour after the start time.
 - End times may vary.
 - Once the lesson has ended students are expected to take care of their horse and equipment unless the horse is being used in the next lesson.
- Tack down
 - Horses must have no sweat marks before being put away. If the outside temperature is less than 60°F horses must be completely dry.
 - Never leave halters on when putting a horse away.
 - Aisles, grooming areas, and the tack room are to be left clean and swept.
 - Tack and equipment are to be cleaned and put away properly.
- Individual lessons offered only at instructor's discretion.

➤ **Social Media**

- We highly encourage videos to be taken of lessons to help students review their rides and learn from their successes and mistakes! Any videos posted to social media **MUST** have the original sound muted (adding music is fine). No videos of any falls or misbehaving horses that could shed a poor light on the barn when taken out of context. If you are unsure of a video, please discuss with Caliber Equestrian staff.